



Job Title: Chemical Dependency Counselor

Job Group: VII

Location: Abbott Corners Addiction SVS
3176 Abbott Rd., Bldg .A Suite 500
Orchard Park N.Y.1412

Reports to: Clinical Supervisor

SUMMARY:

The Chemical Dependency Counselor, under the supervision of senior clinical staff, provides direct services to substance abuse clients. The Chemical Dependency Counselor works as part of the treatment team. He/she may perform intake, assessment and treatment planning activities, as well as provide individual and group counseling. Performs case management and linkage as required. Maintains client records in accordance with agency and regulatory requirements.

RESPONSIBILITIES:

- Performs initial assessments to determine preliminary eligibility for program.
- Links client for alternative or additional service as indicated.
- With input from treatment team and clinical supervisor, works with client to develop treatment plan.
- Provides individual and psycho-educational group counseling. Provides education about impact of substance abuse to family members of clients.
- Participates in case conferences with other members of the treatment team.
- Manages client's progression through treatment.
- Provides reports to mandating and monitoring agencies as permitted under relevant confidentiality regulations.
- Maintains client case record and other required documentation.
- May be required to work flexible hours including evenings and/or weekends.
- May work with individuals harmful to themselves or others.

QUALIFICATIONS:

Bachelor's degree in social work or other human service field plus one (1) year full time paid direct service experience in a substance abuse, mental health or social welfare agency OR associates degree or educational equivalent in a human service field, plus three (3) years full time paid direct service experience in a related field OR high school diploma plus five (5) years full time paid experience in a substance abuse, mental health or social welfare agency. Fluent in Spanish and English is desirable.

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