



Job Title: Care Manager I

Job Group: VIII

Location: 1050 Niagara

Reports to: Director of Health Home Program

SUMMARY OF DUTIES:

The Care Manager identifies, assesses, links to and monitors the use of multiple resources benefiting individuals identified as “high risk users of services” and who have problems accessing care. The Care Manager assists consumers enrolled in health homes in making informed choices, accessing the most appropriate services to meet their needs and achieving maximum level of independence in the most appropriate and least restrictive environment

RESPONSIBILITIES:

- Intake and screening, Assessment Care management planning and coordination. Implementation of care management plan, monitoring and follow-up.
- Counseling and exit planning
- Will be available to transport consumers to appointments and/or community resources when needed.

REQUIRED KNOWLEDGE, AND SKILLS:

Knowledge of behavioral health diagnoses and symptomatology. Working familiarity with community resources, including entitlement programs, medical, financial and legal services, housing and emergency food programs, and the range of behavioral health treatment and rehabilitation services available.

Must be able to effectively engage treatment resistant individuals. Must be able to effectively broker services and develop resources. Must be able to perform duties in an independent and efficient manner.

QUALIFICATIONS:

A High School Diploma with relevant community-based experience **OR** an Associate’s Degree in a relevant Human Services field **AND** a valid NYS drivers’ license and automobile in good working order.

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